

**APPENDIX B - FINANCIAL PROVISIONS**

Fill cells with project information

<b>Lead organization:</b>	Douglas College			
<b>Project title:</b>	Education Reboot Expansion			
<b>Total budget:</b>	\$2,846,964.00			
<b>Project start date:</b>	01/01/2022			
<b>Project end date:</b>	30/09/2023			
<b>1 - Specify budget expenditures only for items paid for by FSC funding. Do not list total costs and expenses covered with other sources of funding.</b>				
<b>2 - Funding received from other sources should be included as part of the in-kind contribution section</b>				
	<b>Year 1 January 1, 2022 March 31, 2022</b>	<b>Year 2 April 1, 2022 - March 31, 2023</b>	<b>Year 3 April 1, 2023 - September 30, 2023</b>	<b>Total</b>
<b>STAFF WAGES</b>				
Program Manager	\$0.00	\$42,906.00	\$26,259.00	\$69,165.00
Curriculum Developer/Coordinator	\$7,168.00	\$55,978.00	\$0.00	\$63,146.00
Curriculum Support	\$1,987.00	\$9,236.00	\$0.00	\$11,223.00
Facitator #1	\$9,331.00	\$57,770.00	\$14,674.00	\$81,775.00
Facitator #2	\$5,599.00	\$34,662.00	\$8,804.00	\$49,065.00
Program Assistant	\$4,871.00	\$20,258.00	\$5,145.00	\$30,274.00
Student Assistants	\$3,150.00	\$13,103.00	\$5,582.00	\$21,835.00
Other staff member (specify staff position)	\$0.00	\$0.00	\$0.00	\$0.00
Staff Benefits	\$5,858.00	\$45,676.00	\$13,012.00	\$64,546.00
<b>SUBTOTAL – STAFF WAGES CATEGORY</b>	<b>\$37,964.00</b>	<b>\$279,589.00</b>	<b>\$73,476.00</b>	<b>\$391,029.00</b>
<b>PROJECT COSTS:</b>				
Professional Services	\$69,595.00	\$1,251,484.00	\$468,659.00	\$1,789,738.00
Participant Cost	\$3,900.00	\$46,460.00	\$26,880.00	\$77,240.00
Travel	\$0.00	\$15,702.00	\$5,022.00	\$20,724.00
Conference Registration Fees	\$0.00	\$4,000.00	\$2,000.00	\$6,000.00
Hospitality & Catering	\$0.00	\$4,883.00	\$4,883.00	\$9,766.00
Roundtables	\$0.00	\$0.00	\$0.00	\$0.00
Purchase of Data Set	\$0.00	\$0.00	\$0.00	\$0.00
Printing Cost	\$0.00	\$0.00	\$0.00	\$0.00
Software	\$0.00	\$0.00	\$0.00	\$0.00
Communications	\$0.00	\$60,000.00	\$30,000.00	\$90,000.00
Social Media & Website	\$200.00	\$400.00	\$0.00	\$600.00
Supplies	\$0.00	\$0.00	\$0.00	\$0.00
Evaluation	\$13,500.00	\$61,500.00	\$30,000.00	\$105,000.00
Office Equipment	\$6,275.00	\$5,675.00	\$1,300.00	\$13,250.00
Classroom Rentals	\$1,872.00	\$7,728.00	\$1,920.00	\$11,520.00
Police Information Check	\$280.00	\$0.00	\$0.00	\$280.00
Other (specify expenditure category)	\$0.00	\$0.00	\$0.00	\$0.00
Other (specify expenditure category)	\$0.00	\$0.00	\$0.00	\$0.00
<b>SUBTOTAL – PROJECT COSTS CATEGORY</b>	<b>\$95,622.00</b>	<b>\$1,457,832.00</b>	<b>\$570,664.00</b>	<b>\$2,124,118.00</b>
<b>ADMIN COSTS (must not exceed 12% of total budget):</b>				
Finance Manager	\$0.00	\$0.00	\$0.00	\$0.00
Project Audit Cost	\$10,000.00	\$10,000.00	\$10,000.00	\$30,000.00
Actual Project Administration Costs Incurred	\$0.00	\$0.00	\$0.00	\$0.00
Project Administration	\$16,030.00	\$208,490.00	\$77,297.00	\$301,817.00
Other (specify expenditure category)	\$0.00	\$0.00	\$0.00	\$0.00
<b>SUBTOTAL – ADMIN COSTS CATEGORY</b>	<b>\$26,030.00</b>	<b>\$218,490.00</b>	<b>\$87,297.00</b>	<b>\$331,817.00</b>
<b>TOTAL - STAFF WAGES, PROJECT COSTS, AND ADMIN COSTS</b>	<b>\$159,616.00</b>	<b>\$1,955,911.00</b>	<b>\$731,437.00</b>	<b>\$2,846,964.00</b>
<b>IN-KIND CONTRIBUTION (specify below): Funding received from other sources (except federal) should be included as part of the in-kind contribution</b>				
Staff Wages (Ex. Director, Assoc. Director & Admin Officer)	\$1,046.11	\$9,945.64	\$6,035.46	\$17,027.21
				\$0.00
				\$0.00
<b>TOTAL IN-KIND CONTRIBUTION</b>	<b>\$1,046.11</b>	<b>\$9,945.64</b>	<b>\$6,035.46</b>	<b>\$17,027.21</b>